



# Introduction to Zoho Learn

## ^ Table of contents

- What is Zoho Learn?
  - Knowledge
  - Learning
- How can businesses use Zoho Learn?
  - Internal knowledge base
  - Employee onboarding tool
  - Corporate training platform
  - Remote learning software

Knowledge is the most important asset in an organization. In most organizations, useful information lives in different sources such as digital folders, emails, and even as unwritten tacit information. This increases the risk of losing information that leads to employees wasting time recreating solutions and making mistakes people made before. Retaining organizational knowledge and incorporating a learning culture ensures that all employees have access to the overall expertise held within the organization. An effective knowledge management solution is necessary to capture and utilize the different types of knowledge in your organization.

## What is Zoho Learn?

Zoho Learn is an all-in-one knowledge management and learning solution that lets you capture, organize, and share knowledge, train users, and measure the results of training. It helps your team to come together, integrate ideas, and preserve information in a format that is easy to access.



To provide a holistic solution to manage the static and dynamic knowledge in an organization, Zoho Learn has the following modules:

## **Knowledge**

Create a centralized knowledge repository for your organization. Collaborate with other employees to create content together. Share knowledge with your peers and with users outside your organization. Participate in discussions and exchange feedback to make improvements to your knowledge base.

## **Learning**

Streamline your online training program. Build an intuitive learning program using a wide range of lesson types. Evaluate your learners by integrating quizzes and assignments into your courses. Track the performance of the learners and the effectiveness of your courses with reports.

# **How can businesses use Zoho Learn?**

## **Internal knowledge base**

Zoho Learn provides a platform for employees to come together, create, utilize, and share information. Its built-in hierarchy organizes information in a structure that is easy to navigate. This ensures the right information is made available at the right time, which helps employees to save time and increase their productivity at work. With Learn, you can share knowledge securely and assign access privileges based on the needs of your users.

## **Employee onboarding tool**

With Zoho Learn, you can curate dynamic and interactive learning programs to equip employees with the knowledge necessary to become operational as quickly as possible. It also provides a social learning experience where they can engage in conversations with other employees and learn from each other.

## **Corporate training platform**

With Zoho Learn, you can build effective and up-to-date courses to ensure your employees receive regular, up-to-date training. Integrate quizzes and assignments into your courses to check your employees' understanding of the training they've undergone.

## **Remote learning software**

Zoho Learn as a remote learning tool ensures that remote employees have access to all the necessary information to perform their everyday job. It also helps to create engaging learning programs and monitor your employees' progress and completion rates. It provides a platform for employees to engage in conversations with others with similar skills and interests.