



Mileage & Time Tracking

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Mileage Tracking

Mileage tracking is the process of logging the total distance traveled by a field agent to visit stops in a route.

Feature Availability: Mileage Tracking is available in the Professional Plan.

In RouteIQ, it is calculated based on the distance traveled to visit all the completed stops based on the check-ins performed.

Mileage Information

Mileage Details stored by RouteIQ:

1. Planned Travel Distance
2. Actual Travel Distance
3. Travel Distance Deviation

Where to find Mileage Details

A route's mileage details are stored at 2 locations:

1. Under the RIQ Routes module's fields (field name mentioned below)

1. Planned Travel Distance
2. Actual Travel Distance
3. Travel Distance Deviation

2. In RouteIQ's route preview window

The screenshot displays the 'Healthcare Leads' route preview window for user Sofia Manzano. At the top, it shows a back arrow, the route title, and a dropdown menu. Below this, two vehicle icons indicate a total duration of 2h 34min (124 km) and 8h 5min. The 'Route Summary' section features a 'Completed' status, a 100% progress ring, and a '5/5 stops' indicator. The summary lists three items: a car icon with 5h 34min (+3h 30min), a clock icon with 235.89 km (+100 km), and a briefcase icon with 12h 30min (+4h 30min). The main route list includes: 1026 N Washington St. (10:00 AM, 15 min, 5.6 miles); Dorothy Hart • LEAD (10:15 AM - 11:00 AM, 30 min, 10.3 miles, with an orange 'ETA: 10m Delay' box); Viola Carson • LEAD (11:20 AM - 11:50 AM, 40 min, 13.2 miles); Francis Fernandez • LEAD (02:00 PM - 03:00 PM, 30 min, 9 miles, with a green 'ETA: 90m Early' box); Eugenia Jimenez • LEAD (03:30 PM - 09:30 PM, 5 hr 30 min, 109 miles); and Bruce Harris • LEAD (06:30 AM - 07:50 AM, 30 min, 9 miles). A 'Home' button is partially visible at the bottom left, and a 'Search Along this Route' link is at the bottom right.

Healthcare Leads • Sofia Manzano

2h 34min (124 km) 8h 5min

Route Summary Completed

5h 34min (+3h 30min)
235.89 km (+100 km)
12h 30min (+4h 30min)

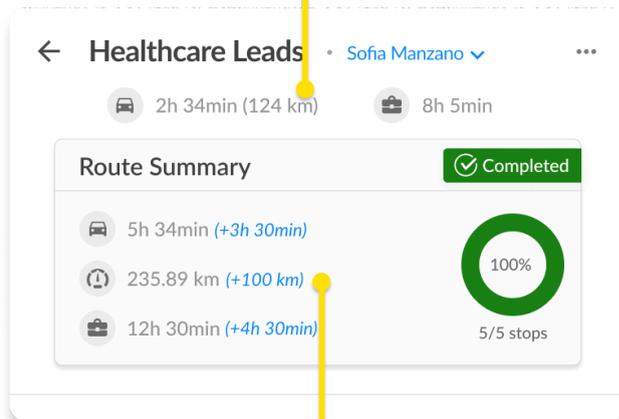
100%
5/5 stops

- 1026 N Washington St.
10:00 AM (Wed, 20 May)
15 min (5.6miles)
- ✓ Dorothy Hart • LEAD
10:15 AM - 11:00 AM
30 min (10.3miles)
- ✓ ETA: 10m Delay
Viola Carson • LEAD
11:20 AM - 11:50 AM
40 min (13.2miles)
- ✓ ETA: 90m Early
Francis Fernandez • LEAD
02:00 PM - 03:00 PM
30 min (9miles)
- ✓ Eugenia Jimenez • LEAD
03:30 PM - 09:30 PM
5 hr 30 min (109miles)
- ✓ Bruce Harris • LEAD
06:30 AM - 07:50 AM
30 min (9miles)

Home

[Search Along this Route](#)

Planned Travel Distance



Actual Travel Distance (Deviation)

- Planned Travel Distance
- Actual Travel Distance
- Travel Distance Deviation

Time Tracking

Time tracking is the process of logging the total duration spent in travelling or meeting prospects by a field agent to visit stops in a route.

Feature Availability: Time Tracking is available in the Professional Plan.

In RouteIQ, it is tracked based on the check-ins and check-outs performed for all the completed stops.

Time Tracking Information

Time Tracking Details stored by RouteIQ:

- Travel Duration
 - Planned Travel Duration (mins)
 - Actual Travel Duration (mins)
 - Travel Duration Deviation (mins)
- Visit Duration
 - Planned Visit Duration (mins)
 - Actual Visit Duration (mins)
 - Travel Visit Deviation (mins)

Where to find to Time Tracking Details

A route's time tracking details are stored at 2 locations:

1. Under the RIQ Routes module's fields (field name mentioned below)

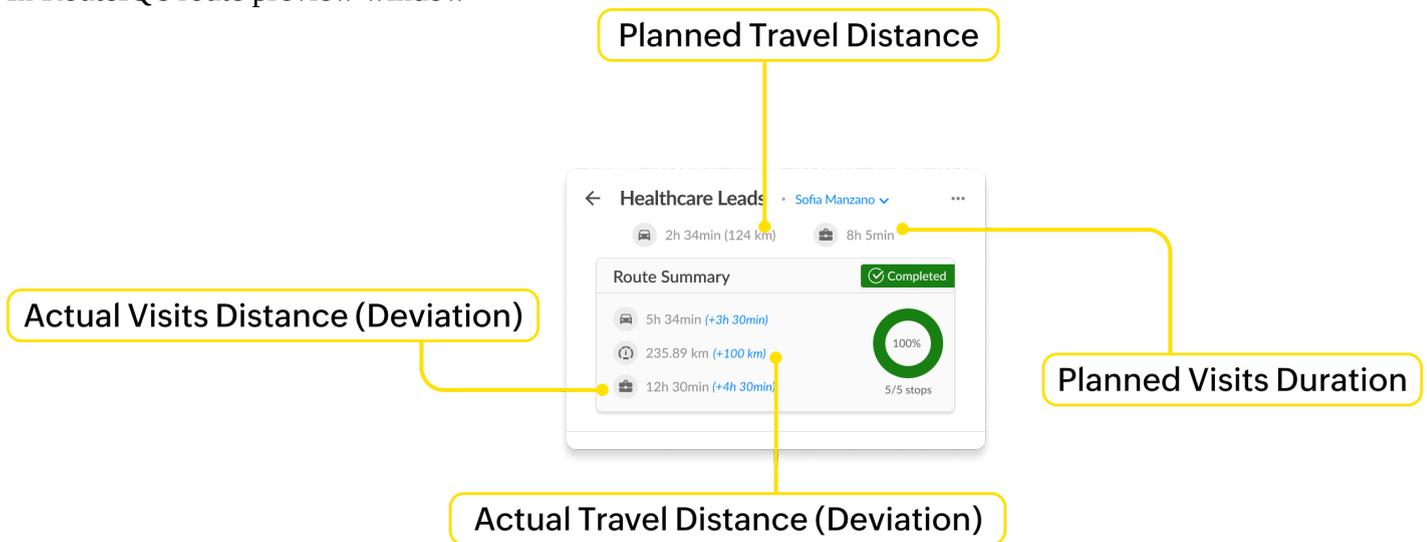
a. Travel Duration

1. Planned Travel Duration (mins)
2. Actual Travel Duration (mins)
3. Travel Duration Deviation (mins)

b. Visit Duration

1. Planned Visit Duration (mins)
2. Actual Visit Duration (mins)
3. Travel Visit Deviation (mins)

2. In RouteIQ's route preview window



a. Travel Duration

1. Planned Travel Duration
2. Actual Travel Duration
3. Travel Duration Deviation

b. Visit Duration

1. Planned Visits Duration
2. Actual Visits Duration
3. Visits Duration Deviation