



# Entity Log

You can oversee and track the activities in the FSM modules through the **Entity Log**. To view the Entity log, navigate to **Setup > Data Administration > Audit Log** and select the **Entity Log** tab.

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All actions and events to this organization are recorded in a chronological order

Date

Last 30 days

User

Select User

Module

Select Module

Action

Select Action

Record Id

Apply Filter

Log Time	Done By	Module	Action
Feb 20, 2023 11:49 AM	Jane Rizzoli	Contacts	UPDATE
Feb 20, 2023 11:49 AM	Jane Rizzoli	WorkOrders	UPDATE
Feb 20, 2023 11:49 AM	Jane Rizzoli	Invoices	UPDATE
Feb 20, 2023 11:48 AM	Jane Rizzoli	Contacts	UPDATE
Feb 20, 2023 11:48 AM	Jane Rizzoli	WorkOrders	UPDATE
Feb 20, 2023 11:48 AM	Jane Rizzoli	Contacts	UPDATE
Feb 20, 2023 11:48 AM	Jane Rizzoli	WorkOrders	UPDATE
Feb 20, 2023 11:48 AM	Jane Rizzoli	Invoices	CREATE

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50 Records per page

Click on an entry to see its details. From the *Log Details* overlay, you can also navigate to the record in question.

The screenshot displays the 'Entity Log' interface. On the left, a sidebar menu shows various setup options, with 'Entity Log' highlighted under 'Data Administration'. The main area shows a table of log entries with columns for 'Log Time' and 'Done By'. The table lists several entries from February 20, 2023, all performed by Jane Rizzoli. On the right, a 'Log Details' panel provides more information about a selected record. It includes 'Current Log Information' such as Action (UPDATE), Module (WorkOrders), Log Type (MODULE), Logged By (Jane Rizzoli), and Logged Time (Feb 20, 2023 11:49 AM). Below this, the 'Record Detail' section shows 'Updated Record' with the value 'WO171', which is highlighted with a red arrow.

Log Time	Done By
Feb 20, 2023 11:49 AM	Jane Rizzoli
Feb 20, 2023 11:49 AM	Jane Rizzoli
Feb 20, 2023 11:48 AM	Jane Rizzoli
Feb 20, 2023 11:48 AM	Jane Rizzoli
Feb 20, 2023 11:48 AM	Jane Rizzoli
Feb 20, 2023 11:48 AM	Jane Rizzoli
Feb 20, 2023 11:48 AM	Jane Rizzoli
Feb 20, 2023 11:48 AM	Jane Rizzoli

**Log Details**

▼ **Current Log Information**

Action	UPDATE
Module	WorkOrders
Log Type	MODULE
Logged By	Jane Rizzoli
Logged Time	Feb 20, 2023 11:49 AM

▼ **Record Detail**

Updated Record	WO171
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## Filters

Any of the following filters can be applied along with the **Date** filter to obtain the entity log entries:

- User
- Module
- Action
- Record Id

## Date Filter

The **Date** filter will have the following values:

- Today
- Yesterday
- Last 7 days
- Last 30 days
- Specific date - Any date within the previous 60 days
- Custom Range - Any date range within the previous 60 days

## User Filter

The user filter will list all the active users.

## Sub Type Filter

The **Sub Type** filter lets you choose the module that the user has performed an [action](#) on.

- Contacts
- Companies
- Requests
- Estimates
- Work Orders
- Service Appointments
- Assets
- Users
- Crew
- Trips
- Time Off
- Products (Services And Parts)
- Invoices

## Action Filter

The **Action** filter will have the values that the user can perform on the modules in the [sub type](#) filter.

- Create
- Update
- Delete

## Record Id

Filter to search entity logs using a specific module record ID.

<https://help.zoho.com/portal/en/kb/fsm/data-administration/articles/entity-log#Filters>