



History

The History page provides a comprehensive record of all flow executions within your organization. It displays detailed information about each execution, including the flow name, executing agent, timestamp, and execution status. Click a specific execution to see all the steps of the flow and their input and output details. You can use the filters on the right to view a customized list of executions sorted by flows, status, and date.

Understanding Execution Statuses

Each execution in History has one of the following statuses:

Processing: The flow execution is in progress. Data is being moved between apps in your flow.

Queued: When Zoho RPA receives data from a connected app in your flow, the status is displayed as 'Queued' until the data is ready to be moved. This status remains until the records are picked for processing. All queued records are executed automatically.

Delayed: You have a 'Delay' action in your flow. This status is displayed until the duration specified in the Delay action is reached.

Filtered: A filter condition (trigger criteria) added to your flow's trigger has filtered a record from executing.

Completed: The execution of the flow has completed successfully.

Failed: The flow ran into an error during execution.

 **Note:** The status of an execution that has taken an error branch in a flow will have "via error branch" next to it.

How to Export a RPA Flow's Task History

Export Task History allows the owner or the admins of an organization to receive the task history of a flow for a selected period to their email inbox.

The file will be in CSV format, **with a maximum size of 10MB**. If the size of execution data for this time frame exceeds 10MB, we will attach a file that contains the latest logs that fit the file size. For the remaining logs, you can export the logs of the previous dates again.

To export your logs:

1. From *My Flows*, open your required flow.
2. Navigate to **History**.
3. Under *Filter*, select a date range.

4. Click **Export**.

The screenshot shows the RPA Task History interface. On the left is a navigation sidebar with options like Organization Profile, History, Connections, Agents, Members, Audit Trail, Support Access, and Custom Functions. The main area displays a table of task history for 'Nov 06, 2023'. The table has columns for Date & Time, Flow Name, Agent name, Time Taken, and Status. All tasks are 'Completed' and performed by 'AGENT1'. The 'EXPORT' button is highlighted with a red box in the top right corner of the table area. On the far right, there is a 'Filter' section with dropdown menus for Flow, Status, and Date.

<input type="checkbox"/>	Date & Time	Flow Name	Agent name	Time Taken	Status
<input type="checkbox"/>	11:45:12 AM	RetriggerExcel	AGENT1	< 1 Second	Completed
<input type="checkbox"/>	11:45:06 AM	RetriggerExcel	AGENT1	< 1 Second	Completed
<input type="checkbox"/>	11:44:59 AM	RetriggerExcel	AGENT1	< 1 Second	Completed
<input type="checkbox"/>	11:44:51 AM	RetriggerExcel	AGENT1	1 Second	Completed
<input type="checkbox"/>	11:44:44 AM	RetriggerExcel	AGENT1	< 1 Second	Completed
<input type="checkbox"/>	11:44:28 AM	RetriggerExcel	AGENT1	10 Seconds	Completed
<input type="checkbox"/>	11:44:20 AM	RetriggerExcel	AGENT1	< 1 Second	Completed
<input type="checkbox"/>	11:44:10 AM	RetriggerExcel	AGENT1	3 Seconds	Completed
<input type="checkbox"/>	11:44:02 AM	RetriggerExcel	AGENT1	< 1 Second	Completed
<input type="checkbox"/>	11:43:55 AM	RetriggerExcel	AGENT1	< 1 Second	Completed
<input type="checkbox"/>	11:43:45 AM	RetriggerExcel	AGENT1	4 Seconds	Completed
<input type="checkbox"/>	11:43:37 AM	RetriggerExcel	AGENT1	1 Second	Completed
<input type="checkbox"/>	11:43:28 AM	RetriggerExcel	AGENT1	1 Second	Completed
<input type="checkbox"/>	11:43:21 AM	RetriggerExcel	AGENT1	< 1 Second	Completed
<input type="checkbox"/>	11:43:13 AM	RetriggerExcel	AGENT1	1 Second	Completed

5. Once you receive the email, download the attached file.

 **Note:** The logs will be sent to the email address associated with the admin or owner exporting them.