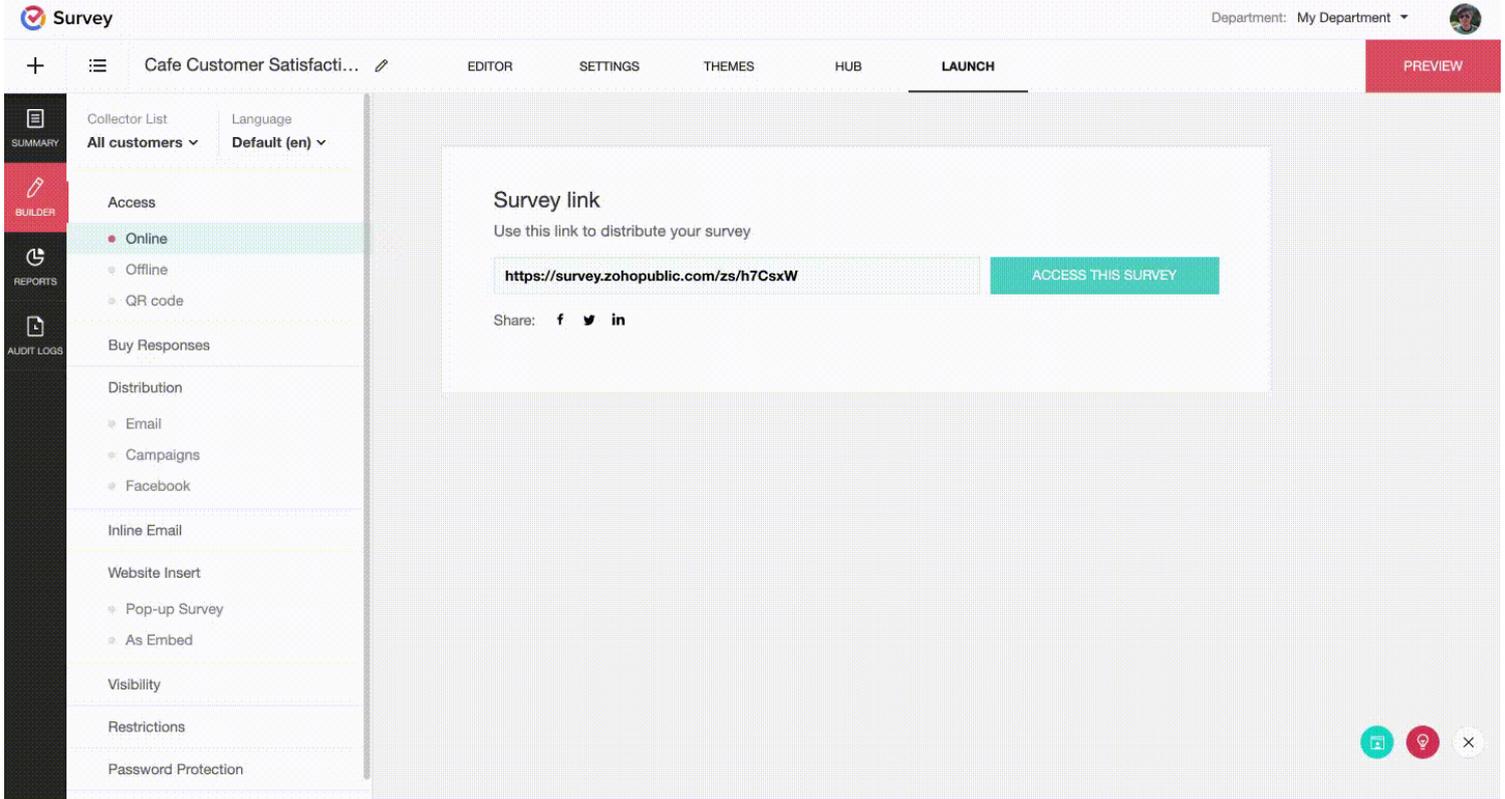


# Offline Surveys

The offline survey feature in Zoho Survey allows you to access your survey from a device when you don't have internet connectivity. For instance, if you want to collect survey responses from trade show participants in a remote location, you can administer an offline survey to the participants during the show and then upload the responses later when you connect to the internet.



## To enable the offline feature in your survey:

1. Click the *Launch* tab.
2. Click **Offline** on the left pane and select **Get Started**.
3. Enter a password in the *Password* field. This is used to access the admin console, where you can view and upload your offline responses. You can choose to enable kiosk mode, where you can load the same survey multiple times on the same device for different people to answer.
4. Click the toggle button to enable kiosk mode.
5. Enter the survey exit and restart time.
6. Select the restart page.
7. Click **Activate**.

## Offline Survey

Collect responses securely at your convenience even when your respondents are not connected to the internet

**Password**  
This password will be requested every time you upload the responses

(min 6 characters)

**Kiosk Mode**  
Display your survey in a stand-alone booth where there is no internet connectivity

Exit survey if no one interacts in

Restart kiosk from the survey end page in

On Restarting the kiosk, navigate to  Home page  Survey first page

**Auto Upload**  
The recorded responses will get uploaded automatically when you connect to the internet

**ACTIVATE**

8. Click the toggle button to auto-upload your offline responses once you are connected to the internet.
9. Once you're done with the settings for your offline survey, click **Save**. A unique offline survey link will be generated.
  - To copy the link, click the URL in the box.
  - Paste the link into a new tab as a URL.
10. To start recording responses, click **Take Survey**. You will be taken to the survey, where you or a respondent can complete it.
11. If you've enabled the *Kiosk mode*, once the survey is completed, it will reload to a fresh survey. You can keep repeating this process multiple times.

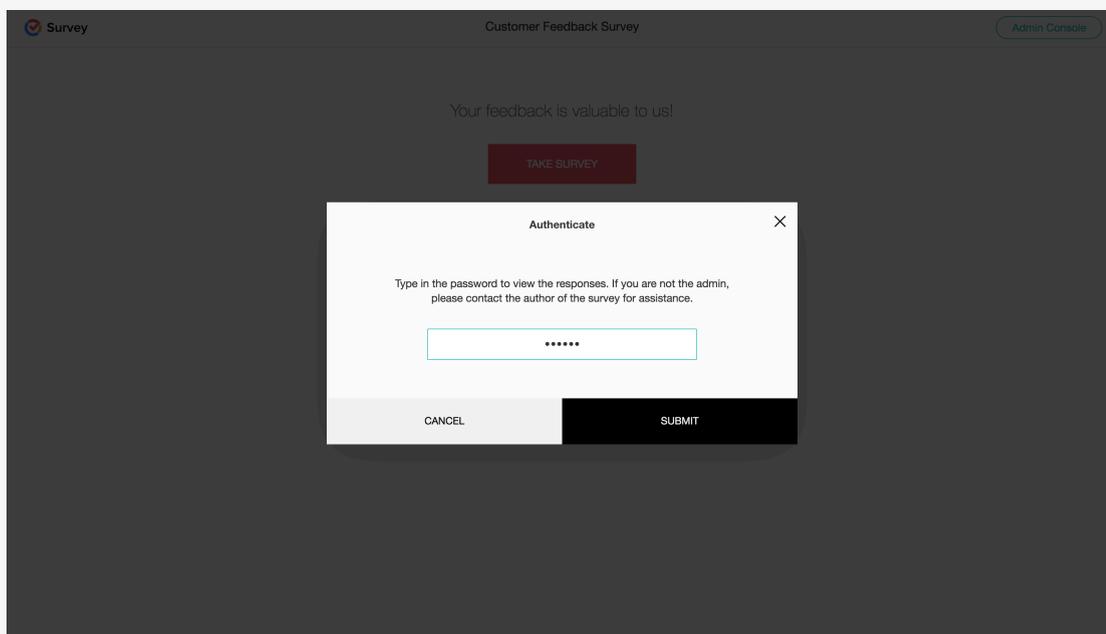
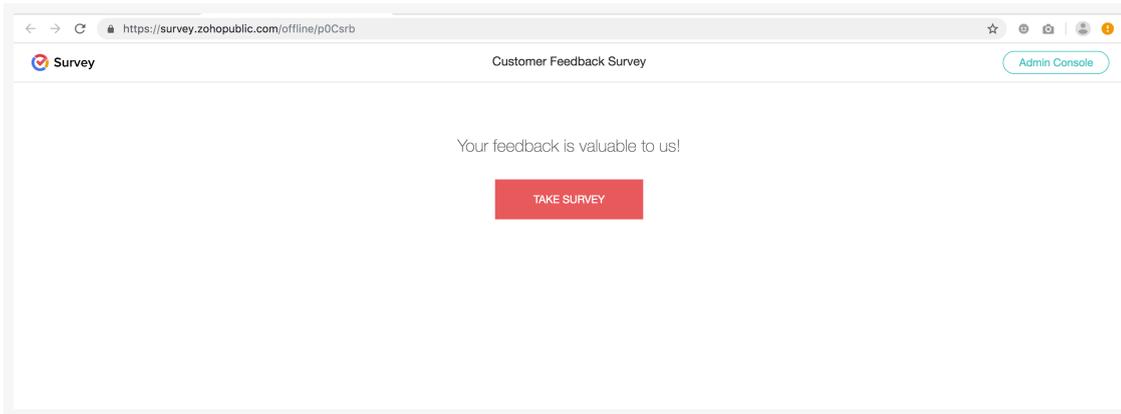
### Note

Since the offline responses are stored in the browser cache, don't clear your cache before uploading your responses.

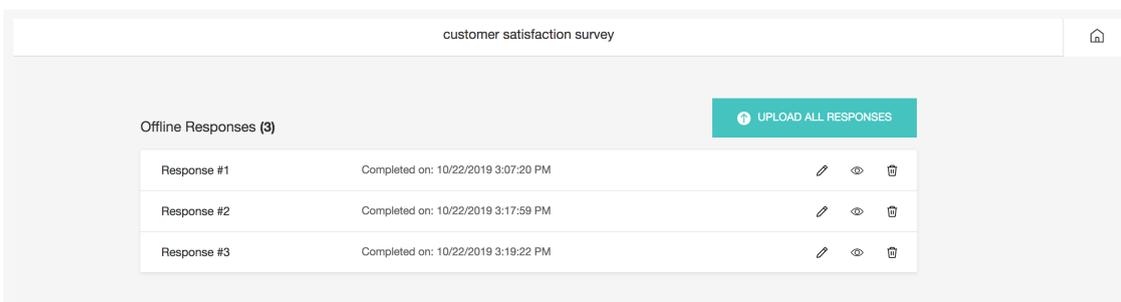
### To upload the offline responses:

1. If you've enabled the auto upload option, your offline responses will be uploaded automatically into your reports when your device is connected to the internet.
2. If you haven't enabled auto upload:
3. Go to the offline survey link.

4. Click **Admin Console** on the top-right corner of your page. If you try clicking *Admin Console* when you don't have an active internet connection, it will show an error that says, "Internet connectivity is not available". Click the Close button and try again when your internet connection is up and running.



5. Enter the password you've put in while setting up your offline survey.  
6. Click **Upload All Responses**.





7. Click the button to make changes to the responses submitted in offline mode before uploading them.



If you wish to delete any of the responses collected, you can click next to that particular response and



delete it. You can also click to view the responses before you upload them.

8. Enter the same password again, then click **Submit**.

### To enable auto upload:

1. Click the *Launch* tab.
2. Click **Offline** on the left pane and select **Get Started**.
3. Enable the **Auto Upload** toggle button at the bottom of the section to auto-upload your offline responses once you are connected to the internet.
4. Click **Activate**.

### Offline Survey

Collect responses securely at your convenience even when your respondents are not connected to the internet

**Password**  
This password will be requested every time you upload the responses

(min 6 characters)

**Kiosk Mode**  
Display your survey in a stand-alone booth where there is no internet connectivity

**Auto Upload**  
The recorded responses will get uploaded automatically when you connect to the internet

**ACTIVATE**

### To change the password of your offline survey:

1. Click the *Edit* option under the offline survey link.
2. Enter the new password.
3. Click **Save**.

## Offline Survey

Use this link to collect responses offline. You can upload the responses when you have an active internet connection.

<https://survey.zohopublic.com/offline/rpBUJf>

ACCESS THIS SURVEY

### Password

\*\*\*\*\*

EDIT

### Kiosk Mode

NO

### Auto Upload

NO

## To enable or disable kiosk mode in the offline survey:

1. Click **Offline** in the *Launch* tab and select **Get Started**.
2. Click the respective toggle button to either enable or disable the kiosk mode and auto-upload options.
3. Click **Save**.

## Offline Survey

Collect responses securely at your convenience even when your respondents are not connected to the internet

### Password

This password will be requested every time you upload the responses

Enter offline password

(min 6 characters)

### Kiosk Mode

Display your survey in a stand-alone booth where there is no internet connectivity



Exit survey if no one interacts in

20 Seconds



Restart kiosk from the survey end page in

5 Seconds



On Restarting the kiosk, navigate to

Home page

Survey first page

### Auto Upload

The recorded responses will get uploaded automatically when you connect to the internet



ACTIVATE

**To customize the end page:**

The customized end page you have applied for your survey will also be applied to your offline survey. Learn more on our *Settings* page to [customize survey end page](#).