



# Question Bank

If you think you can't come up with the questions for your survey on your own, we are there to help you out.

There are two ways in which you can add ready-made questions to your survey:

- [Template Gallery](#)
- [Existing Surveys](#)

## Template Gallery

As you would have seen in the initial step while creating the survey, you can create a survey using the ready-to-use templates. In addition to that, you need not go with all the questions the template has; you can select the questions that are relevant to you from the template.

### QUESTION BANK

Choose a source for your questions

 Template Gallery

 Existing Surveys

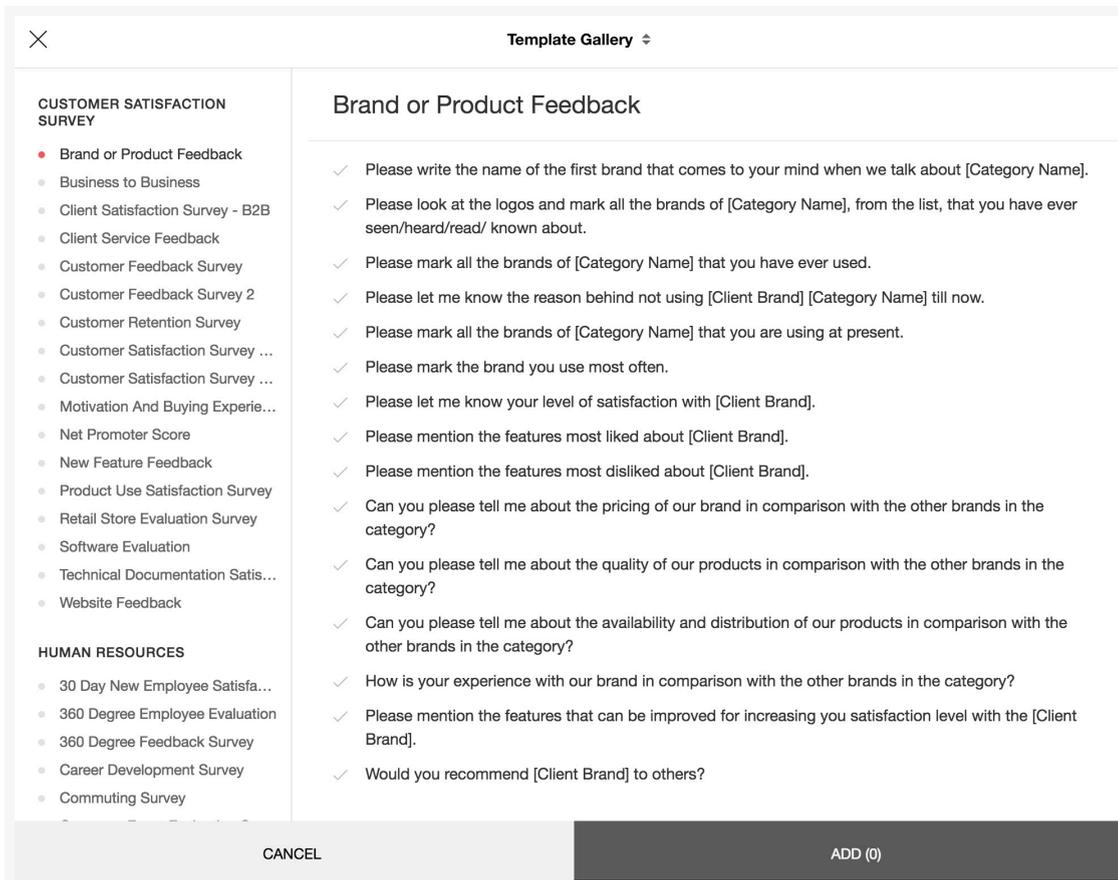
### TRASHED ITEMS

Restore your questions and custom variables

 Trash

### To add questions from the template gallery:

1. Right below the question types listed on the left pane, in the *Question Listings* section, select **Template Gallery**.
2. From the various categories available, select the template that you want to use. On the right pane, all the questions in the survey get displayed.
3. Select the questions that are relevant to your survey.
4. To add the selected questions, click **Add**.
5. To discard the changes, click **Cancel**.



## Existing Surveys

You would have noticed in the initial process of creating a survey that you can [create a survey](#) using a survey that you have already made. After you enter the builder, you can select the questions you would need from [existing surveys](#).

### To add questions from an existing survey:

1. Click **Existing Surveys** just below the question types listed on the left pane.
2. From the list of surveys you have created, select the survey you want to use. On the right pane, all the questions in the survey get displayed.
3. Select the questions that are relevant to your survey.
4. To add the selected questions, click **Add**.
5. To discard the changes, click **Cancel**.

## QUESTION BANK

Choose a source for your questions

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Template Gallery



Existing Surveys

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