



Calendly

What is Calendly?

Calendly is a customizable scheduling app that works on all devices. With features like time zone detection, round robin meeting allocation, and calendar integration, you can simplify the scheduling process.

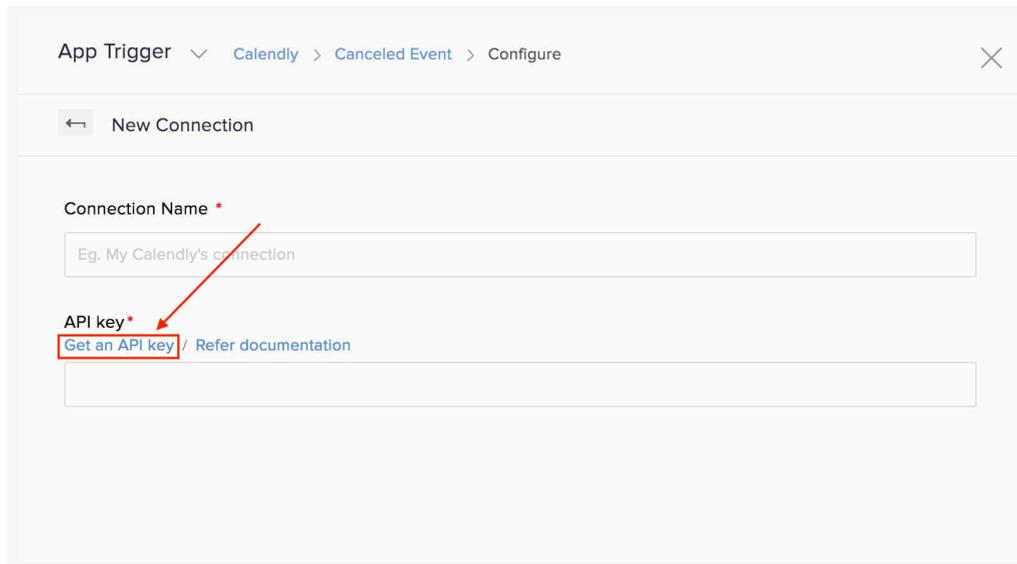
How to connect your Calendly account to Zoho Flow

1. Select the required trigger and click **Next**.
2. If there are no other Calendly connections in your account, click **Connect**. Otherwise, click **New connection**.

A screenshot of the Zoho Flow configuration interface. The breadcrumb trail at the top reads 'App Trigger > Calendly > Canceled Event > Configure'. The main section is titled 'Canceled Event' with a sub-description 'Triggers when an invitee cancels a scheduled event'. Below this, there is a 'Connection *' section with a dropdown menu labeled 'Choose Connection'. A red box highlights a '+ New connection' button next to the dropdown, with a red arrow pointing to it. Below the connection section is a 'Variable Name *' section with a text input field containing the word 'trigger'.

3. Alternatively, you can create a new connection by navigating to **Settings**, then clicking **Connections**. Click **Create connection** and choose **Calendly**.

4. Enter a connection name and click **Get an API key**.



App Trigger ▾ Calendly > Canceled Event > Configure

← New Connection

Connection Name *

Eg. My Calendly's connection

API key *

[Get an API key](#) / [Refer documentation](#)

5. Copy and paste the API key generated.

6. Click **Authorize** to allow Zoho Flow to access your account.

API documentation

If you experience any Calendly-related errors in your flows or if you wish to learn more about the Calendly API, the API documentation can be found [here](#).

[Learn how to fix app-specific errors using API documentation](#)

Triggers and actions available in Zoho Flow

Triggers

Canceled event

Send follow-up emails, update record in CRM, or notify the associated agent on chat when an event is canceled.

Scheduled event

Use this trigger to create tasks, send documents to sign, or create a reminder when an event is scheduled.

Actions

None, for now.

Common problems

1. I'm not able to view the invitee questions I've added in Calendly as variables in Zoho Flow.

The questions you've added and their responses will be available in the *Questions and answers* variable. `${trigger.questions_and_answers[0].question}` gives the first question value (E.g.: Phone number), and `${trigger.questions_and_answers[0].answer}` gives the first question's response value (E.g.: 123456789).

```
"extended_assigned_to_email": " ",
"event_created_at": "2022-01-28T07:07:12.923947Z",
"event_invitee_start_time_pretty": "11:00PM - Sunday, Jan 30, 2022",
"event_start_time": "2022-01-31T07:00:00.000000Z",
"invitee_created_at": "2022-01-28T07:07:12.939822Z",
"questions_and_answers": [
  {
    "question": "Phone number",
    "answer": " ",
    "position": 0
  },
  {
    "question": "Country",
    "answer": "India",
    "position": 1
  },
  {
    "question": "Preferred language",
    "answer": "English",
    "position": 2
  }
],
```

Similarly, you can fetch the question or response value of any of the questions you've added. For example, to fetch the response of the third question, use `${trigger.questions_and_answers[2].answer}`.