



Gmail for Workspace

What is Gmail?

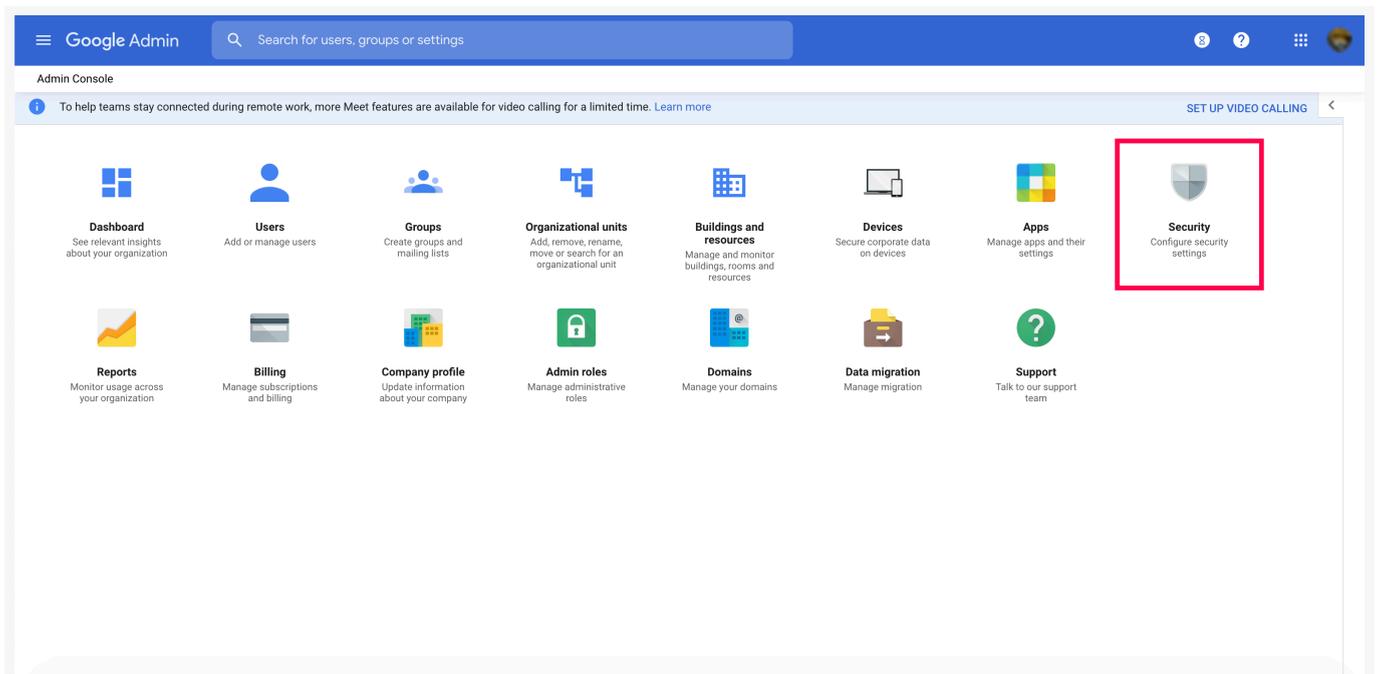
Gmail is an email service developed by Google. It supports up to 15 GB of storage, high-priority notifications, and smart compose that lets you draft emails faster.

Important Note

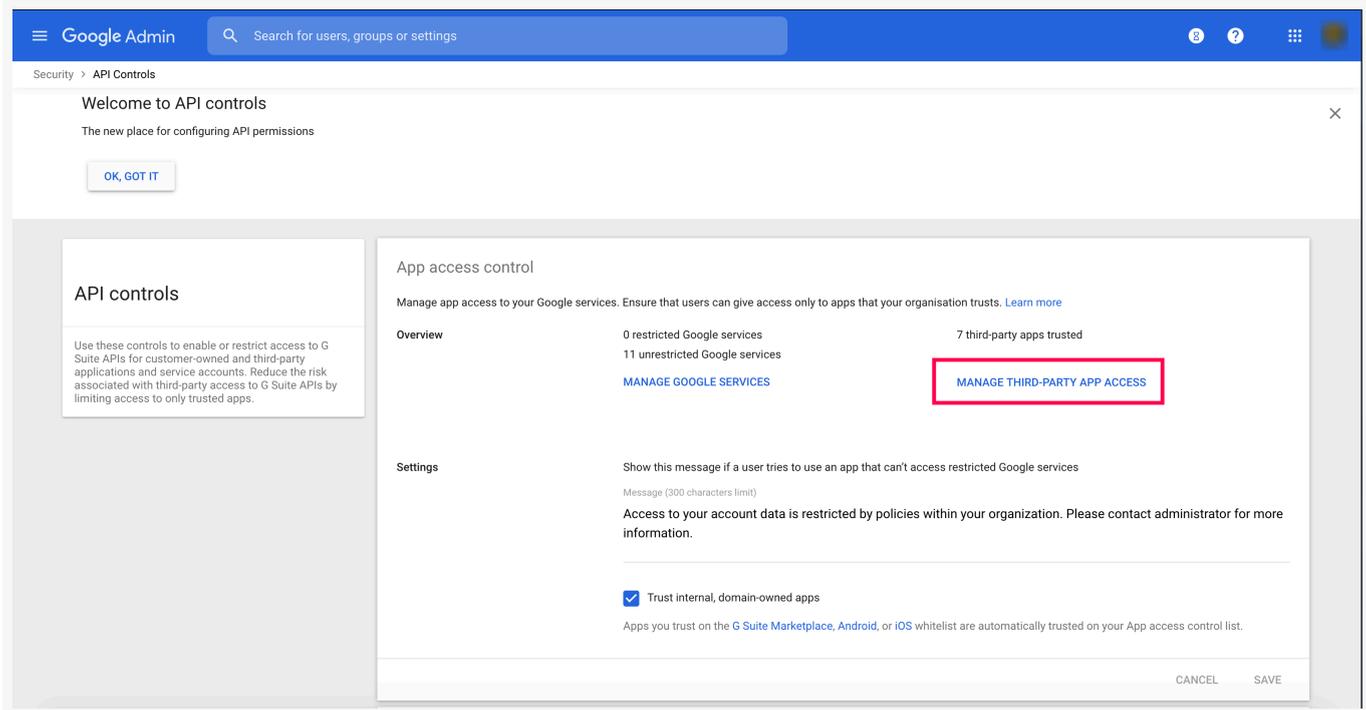
As per the latest security update by Google, Gmail can be used in Zoho Flow only by G Suite customers. In their latest policy update they have stated that even as a paid G Suite user, you need to complete a verification process for apps that connect to Gmail and other Google apps for accessing data using OAuth. Also, you need to be logged in to Google Admin console as a super administrator to perform these steps. For more information, [click here](#).

To complete the verification process, you need to whitelist Zoho Flow as a trusted app in G Suite. Here is how you can whitelist Zoho Flow in G Suite:

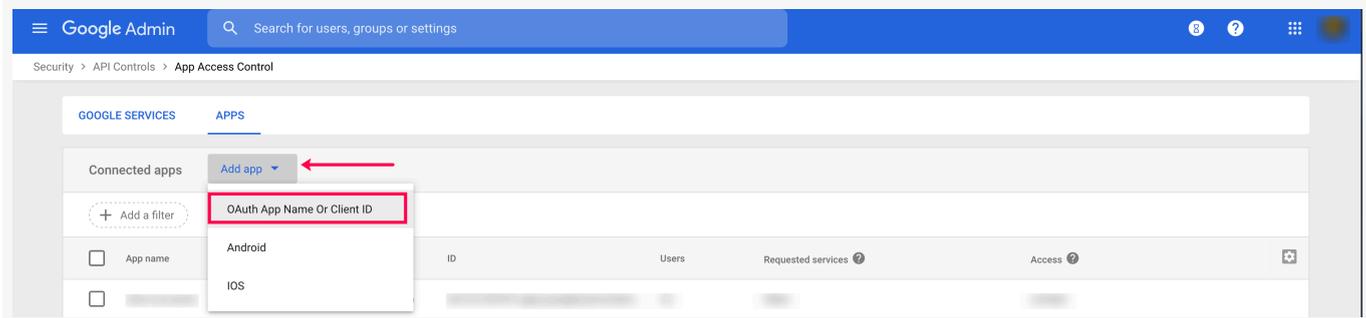
1. [Click here](#) to log in to Google Admin console as an administrator.
2. Navigate to **Security > API controls**.



3. Under **App access control** section, click **Manage third-party app access**.

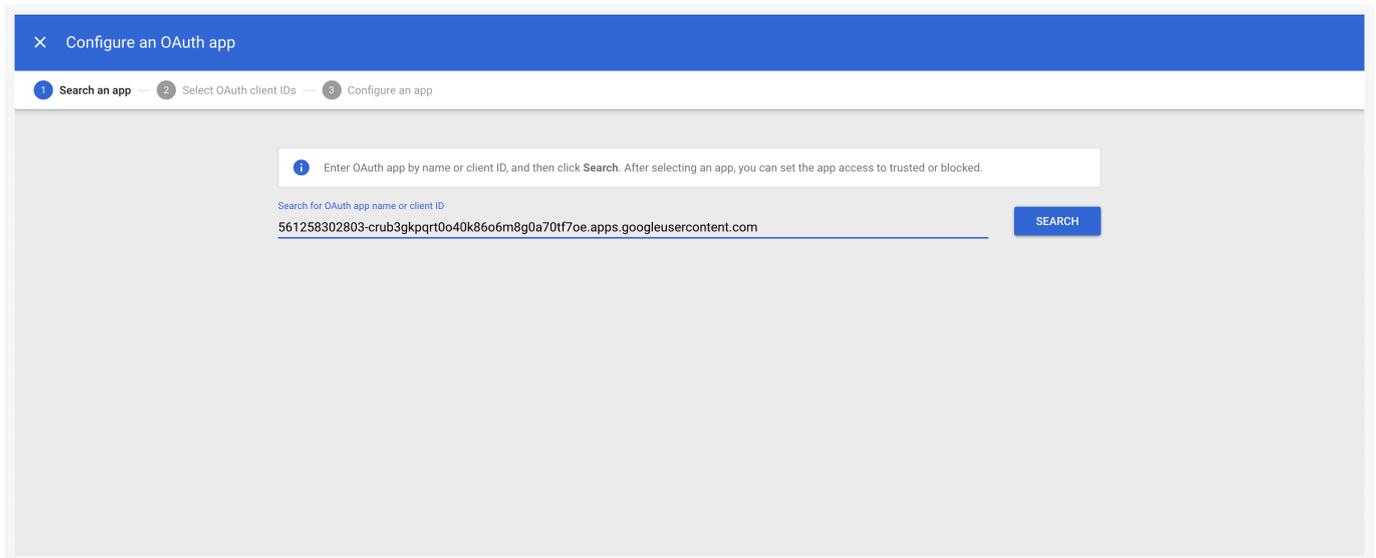


4. Click on **Add app** under the **Apps** tab. Select **OAuth App Name or Client ID** from the list.



5. You will be asked to search for your OAuth app. Copy the following OAuth2 Client ID for Zoho Flow without quotes and paste it in the field provided. Click **Search**.

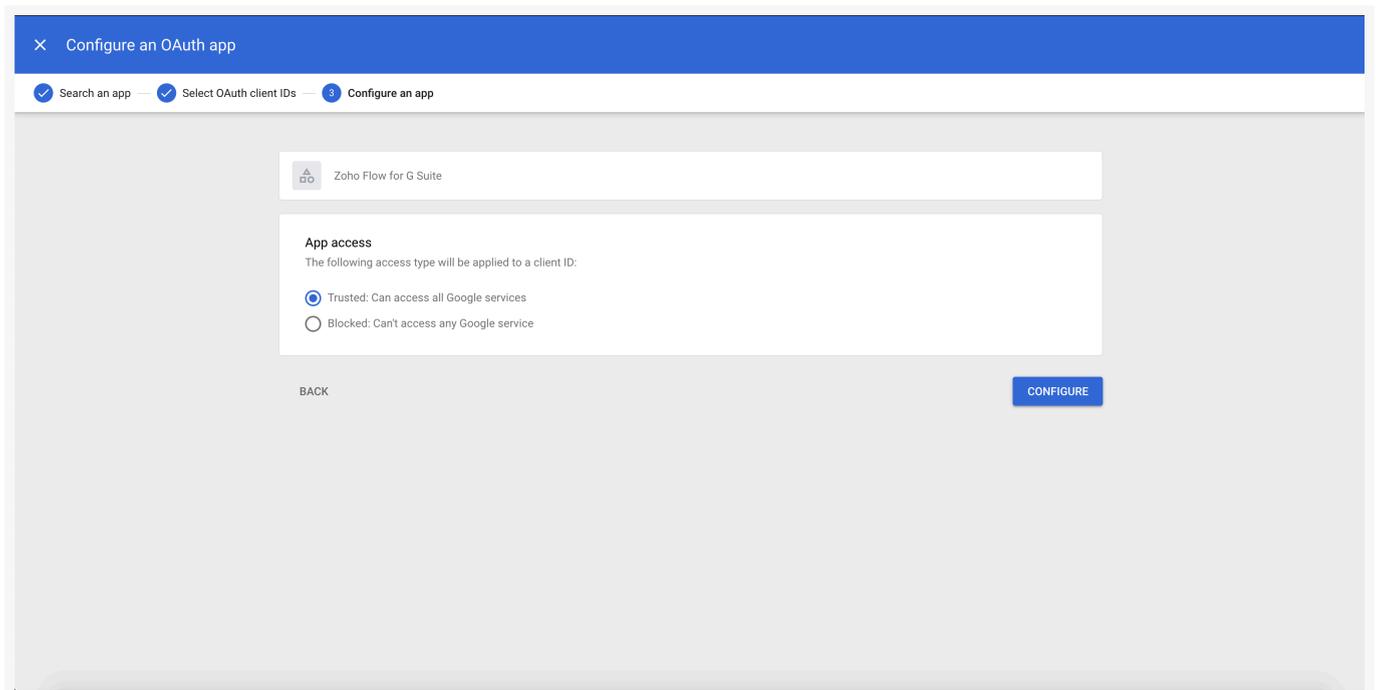
"561258302803-crub3gkpqrt0o40k86o6m8g0a70tf7oe.apps.googleusercontent.com"



6. The search will return *Zoho Flow for G Suite* as the result. Click **Select**.

7. Select the checkbox with the OAuth Client ID, then click **Select**.

8. You will be asked to provide the access type for Zoho Flow. Select **Trusted: Can access all Google services**, then click **Configure**.



This grants **read**, **compose**, and **send** permissions to Zoho Flow for the triggers and actions that you use.

Once the whitelisting (verification) is complete you can start connecting Gmail to hundreds of other cloud apps easily.

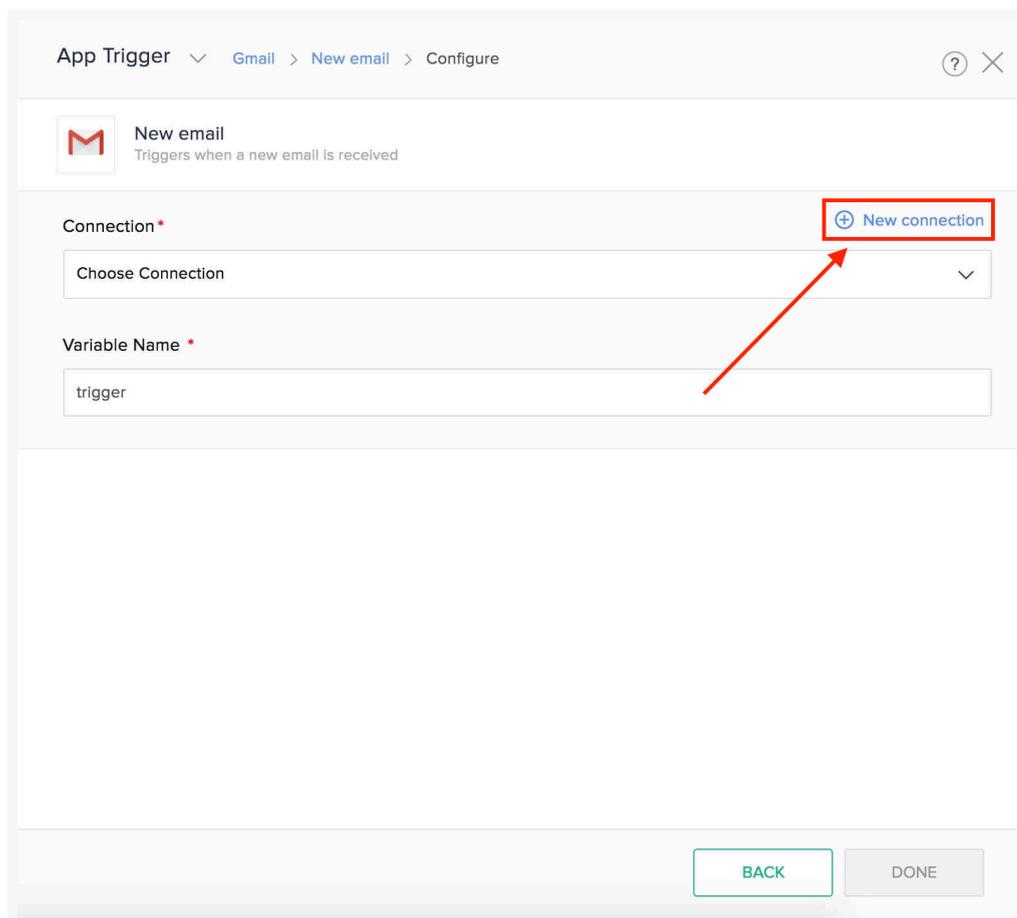
API documentation

If you experience any Gmail-related errors in your flows or if you wish to learn more about the Gmail API, the API documentation can be found [here](#).

[Learn how to fix app-specific errors using API documentation](#)

How to connect your Gmail account to Zoho Flow

1. Select a trigger or action. If you select a trigger, click **Next**.
2. If there are no existing Gmail connections in your account, click **Connect**. Otherwise, click **New connection**.



The screenshot shows the configuration interface for a 'New email' trigger in Zoho Flow. The breadcrumb navigation at the top reads 'App Trigger > Gmail > New email > Configure'. The trigger icon is a red 'M' in a white square. Below the trigger name, it says 'Triggers when a new email is received'. The 'Connection' field is marked with an asterisk and has a dropdown menu open. The 'New connection' option is highlighted with a red box, and a red arrow points to it. The 'Variable Name' field is also marked with an asterisk and contains the text 'trigger'. At the bottom of the configuration area, there are two buttons: 'BACK' (green) and 'DONE' (grey).

Alternatively, you can create a new connection by navigating to **Settings**, then **Connections**. Click **Create connection** and choose **Gmail**.

3. Enter a connection name and click **Authorize**.
4. Enter the credentials of your Gmail account in the pop-up and click **Next**.

Triggers and actions available in Zoho Flow

Triggers

[New email](#)

Use this trigger to add data to spreadsheets, create reminders, and create or update details in your contact manager tool.

[New email from a user](#)

Notify your team through chat, create tasks, or add form entries when you receive emails from a specific email address.

[Starred email](#)

Create projects, add an item to your to-do list, or schedule an appointment when an email is starred.

Actions

[Fetch email](#)

Use this action to get more details about a new email.

[Fetch labels](#)

Before adding a new label, use this action to fetch all labels in your mailbox and check if it already exists.

[Send email](#)

This action lets you send emails when a form entry is submitted, deal is closed, or based on a periodic schedule.

What is message ID in Gmail?

Message ID is a unique identifier for an email. To find a message ID in Gmail, click on the email, then click the **More** icon (three dots) and select **Show original**.

Working with the New Email trigger

The **New email** trigger can't fetch the details of the email. You can use the **Fetch email** action after the trigger to solve this. Map the dynamic Message ID from the trigger to the action to get data such as the subject, body, and CC in the next step.