



Setting up your Zoho Sign account for starters

If you are a new Zoho Sign administrator or user, follow the below mentioned help documents in their chronological order to set up your Zoho Sign account.

Actions	Admin	User
Profile	✓	✓ (Own profile only)
Notification settings	✓	✓ (For documents owned by user)
Organization details	✓	✗
Email template	✓	✗
Customize legal disclosure	✓	✗
Account settings	✓	✗

In case you are the admin of your Zoho Sign account and you wish to invite more users to your account, you can do so by [following these steps](#).

If you need further assistance on setting up your account drop us an [email](#).