



Bug Timers

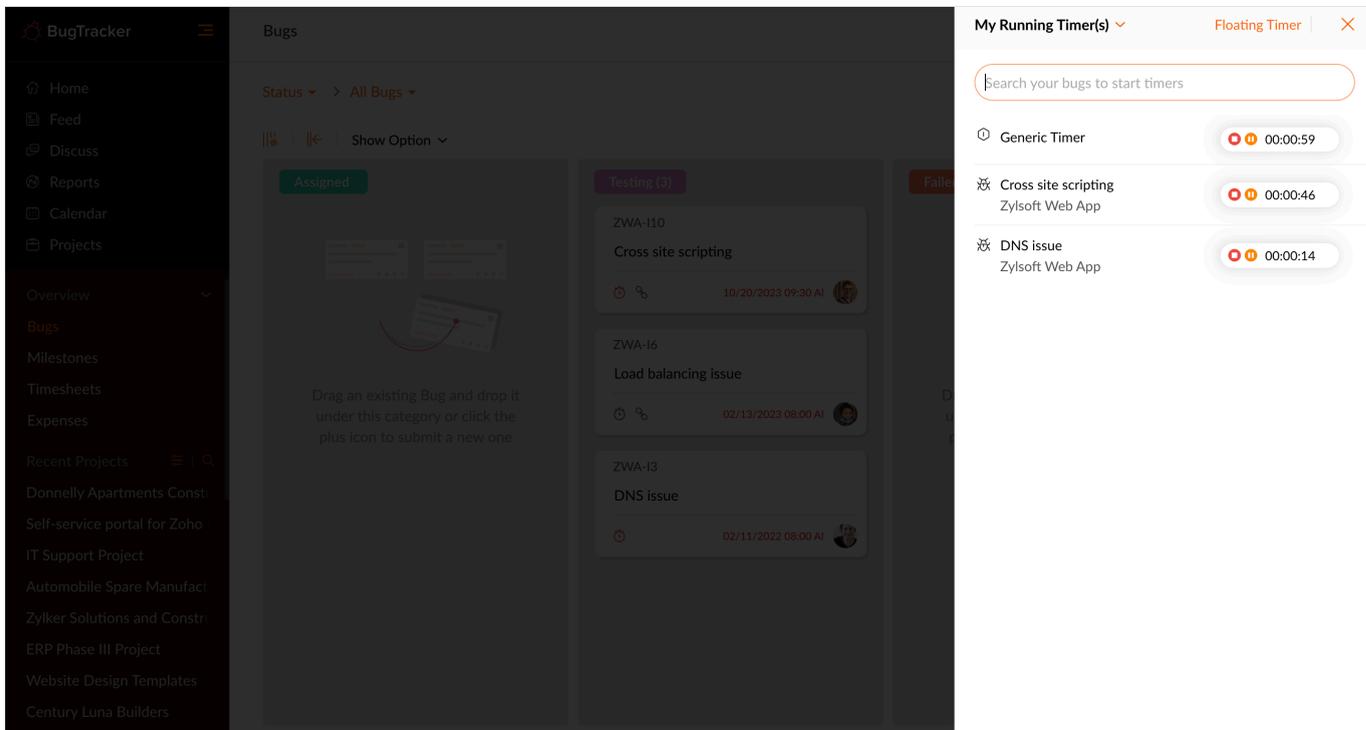
Timers let you automatically track and log time for bugs. Timers can be started, paused and stopped. The log will be updated when the user stops a timer. The Global Timer widget can be accessed from any page in **Zoho BugTracker**.

Start Timer From List View

Timers can be started from the list view of bugs. The timer icon is displayed when the bug is assigned to you.

Manage Active Timers

You can manage all the active timers for your bugs from a central location. Click  in the top band to view all active timers. You can start and stop or pause and resume timers for an bug from the **Global Timer Widget** without navigating to the respective bug view. You can add notes every time you pause the timer. View these notes once the timer is stopped.



Pause Timer

You can add notes every time you pause the timer. View all the notes once the timer is stopped.

1. Navigate to a project and access Bugs module from the top navigation band.
2. Click on a bug to open the details page.
3. Click on the timer icon  to start the timer. Only the user assigned to the bug can start the timer.
4. Click on the stop or pause icons to stop or pause the timer  .
5. Add notes and click Update.
6. Click  to view the added notes once the timer is stopped.



- The Global Timer Widget is at the top right corner. And you can view this timer widget from any page and manage your bugs timer.
- Search and select the bug(s) to start or stop its timer using the Global Timer Widget. You can click on bugs in the Search box and specify the bug name; from the displayed options you can search and select your bug to manage its timer.
- All Matches will display a combined search result of both the bugs matching your specified keyword.
- If you are an Admin for the project, you can monitor and view all the active timers for all the project users. Otherwise, you can view only your timer.
- In addition, the Admin can remind the project users, about their active timers. The notification from the Admin will be displayed as comments in the project Feeds for the user.
- If you sign-out without stopping your timers, a warning message will be displayed with the list of active timers.

⚠ Points to note if you have enabled [Time Log Restriction](#):

- You cannot start or resume the timer if you have reached the daily or weekly log hour limit.
- If you stop a timer within the log hour limit, you can update your log details right away.
- If your timer is exceeding the daily log hour limit, you can update the end time of the timer and stop the timer on that day itself.
- If you don't stop the timer on the same day, you can later update the actual log hours and stop the timer.
- If your timer exceeds the daily and weekly log hour limits, you can update the actual log hours or remove the timer.

Floating Timer

Users can keep their timer visible on screen and keep track of time spent on their activities. If multiple bug timers are running concurrently, the Floating Timer will display the sum of all timers.

Float the Timer

1. Click on the timer icon (🕒) in the top navigation band.
2. Click on **Floating Timer**.
3. The timer is moved on screen and is always visible in the Zoho BugTracker window.
4. Drag and drop the timer anywhere on the screen to change its position.

Add Time from Floating Timer

1. Click the + icon on the floating timer.
2. Search for your bug.
3. Hover over the bug and then click **Start**.
4. If you have timers already running, click **Yes** on the confirmation message to start the timer.

Dock the Timer

The timer can be added back to the top navigation band.

1. Drag the Floating Timer and drop it on the top navigation band.
2. Timers can now be accessed by clicking 🕒.

The screenshot shows the Zoho BugTracker interface. The top navigation band includes a timer icon (🕒) and a 'Submit bugs' button. The main content area displays a table of bugs under the heading 'High priority bugs'. The table has columns for ID, Bugs Name, Status, Reporter, and Assignee. The bugs listed are:

ID	Bugs Name	Status	Reporter	Assignee
DC-1110	Leak Rectification	Open	Projects Zoho	Marsh Joh
DC-1109	Circuit error	In progress	Projects Zoho	Marsh Joh
DC-1108	Roofing issue	Closed	Collins Helen	Hemswor
DC-1107	Marketing video script review	To do	Collins Helen	Lin Brenn
DC-1106	Alignment issue on the main page	Reopen	Hemswor M	Hemswor
DC-1105	Incorrect Invoice Details	In progress	Hemswor M	Jones Alic
DC-1104	Faulty plumbing, Check and fix	To be tested	Hemswor M	Projects Z
DC-1103	Water leakage in third floor	Open	Hemswor M	Hemswor
DC-1102	Blueprint Error	Open	Projects Zoho	Hemswor
DC-1101	Water leakage in third floor	In progress	Hemswor M	Hemswor
DC-197	Faulty plumbing, Check and fix	In progress	Hemswor M	Projects Z
DC-193	Incorrect Invoice Details	To be tested	Hemswor M	Jones Alic

At the bottom of the table, it shows 'Total Count: 32 | 25 Records Per Page' and pagination controls for '1-25'.

More Reads

[Back to help](#)

[Import Timesheet](#)

[Export Timesheet for Active and Archived Projects](#)

[Export timesheet across all projects](#)

[Export timesheet for a specific project](#)

[My Timesheet Widget](#)

