



# Adding collaborators to bases and views

Plan	Free and Professional
User Permissions	Manager
Platform	Web, Android, & iOS

Share your base with your team to work on tasks collaboratively.

## Sharing a base

- To share a base, click the **Share** button in the top-right corner and choose **Share Base**.
- Enter the email addresses of the users you want to add to the base.
- Choose the desired access type for the users and click **Share**.

## Sharing views

- Click the **Share** button and choose **Share Current View**.
- Enter the email addresses of the users whom you wish to add to the view.
- Choose the access type you want to give the users and click **Share**.
- Users will have access only to the specific view you've shared.
- You can customize your views by filtering data and hiding fields.