



# Share a base

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^ **To Share a Base**

## To Share a Base

1. On the **base**, click the **three dots (more options)**.
2. Choose **Share**.
3. Enter the **email addresses** of the collaborators.
4. Select the **permission level** (Manager or Editor or Viewer).

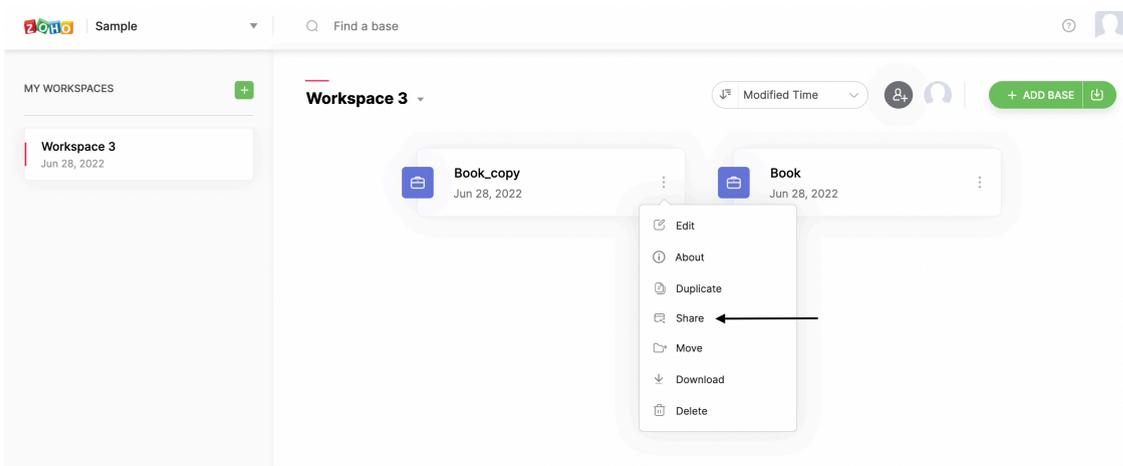
**Base Manager** - Can edit records, fields, tables, and views. Share & download base. Also, manage the base users.

**Base Editor** - Can edit records, fields, tables, views and download base.

**Base Viewer** - Access only to read and download the base

5. Add a message on the comments section, if any and click the **Share button**.

Click here to read more on the [Share Base](#) functionality & [User Permission Levels](#).



Zylker - Accounts

Find a base

MY WORKSPACES

Marketing

Dec 05, 2022

Marketing :

Modified Time

+ ADD BASE

Strategy

Dec 05, 2022

