Zoho Corporation

Edit role

Prerequisites

Roles required to perform this action: Organization Owner or Organization Admin

Edit Role:

1. Sign in to [Zoho Directory](#), then click **Admin Panel** in the left menu.
2. Go to *Admins,* then click **Roles** next to the *Admins* tab in the top.
3. Click on the role that you want to edit.

   > 📄 **Note**: Only Custom Roles can be edited. System Roles cannot be edited. Know more about [Roles](#).

4. Click **Edit Role**.
5. Edit the required details, then click **Update**.