Zoho Corporation

Groups - Overview

Groups are used in Zoho Directory to simplify user management. Groups allow you to [provide app access](#) to and [enforce security policies](#) for multiple users simultaneously. If you're using Zoho Mail, you will also be able to create email aliases for groups, and use them to email all group members at once.

There are two types of groups in Zoho Directory:

- **Collaboration Groups:** These are flexible, ad-hoc groups that can be used to meet any custom, niche requirements. For example, you can create a group with all of your organization's managers, allowing them to share and collaborate on their documents; you can create a group with all of your organization's on-premise staff and impose an IP-restrictive security policy on that group; or you can create group email aliases for team-specific broadcasts or newsletters.
- **Departments:** These are rigid, structured groups that can be used to replicate your organization's hierarchical structure in Zoho Directory. They are similar to collaboration groups, the only difference being that a user cannot be added to more than one department.
- **System-generated Groups**: These are auto-generated groups that are created when a directory store is added to Zoho Directory. Users added to the store will be automatically added to this group. This group is a read-only group and is used to configure conditional assignment and security policies in bulk.