




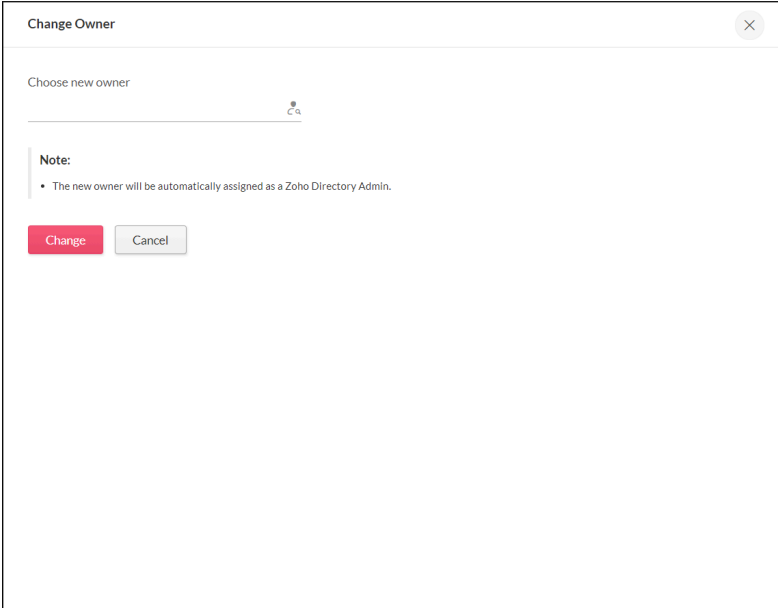
# Transfer organization ownership

The user who signed up for the Zoho Directory account is the owner of the organization, and will remain so until transferring the role to a different user.

 **Note:** Only the current owner can transfer ownership to another user. Admins CANNOT perform this operation. If the user assigned as *Organization Owner* left your organization, you can write to us at [support@zohodirectory.com](mailto:support@zohodirectory.com) and we will help you with the owner change.

To transfer ownership:

1. Sign in to [Zoho Directory](#), then click **Admin Panel** in the left menu.
2. Click **Organization**, then click **Change Owner** under your name and email address.
3. Choose the new owner in the window that pops up.



4. Click **Change**.